

**VILLAGE OF MATTAWAN  
REGULAR COUNCIL MEETING**

**JANUARY 25, 2016**

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MINUTES

1. CALL TO ORDER @ 7:00 pm
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE

**Present: Beck, Daly, Kirklin, Markle, Rossman, and Smith.**

Others present: Beth Griffin, Tom Anthony, C. Spulick

**Absent: Ashbaugh**

**Motion by Smith, support by Beck to excuse member Ashbaugh. All members voted in favor. Motion carried.**

4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA

Add new business F. Appointment to the DDA

7. APPROVAL OF THE AGENDA

**Motion by Daly, support by Rossman to approve the agenda with additions. All members voted in favor. Motion carried.**

8. APPROVAL OF THE MINUTES OF JANUARY 11, 2016

**Motion by Smith, support by Beck to approve the minutes of January 11, 2016. All members voted in favor. Motion carried.**

9. BILLS TO BE APPROVED IN THE AMOUNT OF \$ 50,846.33

**Motion by Rossman, support by Kirklin to approve the bills in the amount of \$50,846.33. Roll call vote taken. Five members voted yes, Smith voted no. Motion carried.**

10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM

There were no comments.

Beth Griffin County Commissioner gave a Commissioner Report. She stated that they bid and purchased a house in the jail area, They are renewing the grant for child care, and EDC is reviewing loans for revolving loan funds. On a personal note she let the Council know that she will be running for State Representative.

11. BOARD AND COMMITTEE REPORTS

A. DPW- *Chair Daly*

Daly stated that the committee looked at the Capital Improvement Plan

B. PLANNING COMMISSION- *Liaison Daly*

Daly stated that the Planning Commission had nothing on the agenda.

C. DDA- *Chair Markle*

Markle stated that there was not a quorum and the meeting was rescheduled for February 4.

12. STAFF REPORTS

A. POLICE DEPARTMENT- *Chief Herbert*

Chief Herbert stated that there were 155 complaints and 78 tickets written for the month of December.

B. ATTORNEY'S REPORT- *Attorney Graham*

Attorney Graham stated that if you make a motion you are not required to vote for the motion. The same goes for the person who supports the motion.

C. ENGINEER'S REPORT-

There was no engineer report.

13. *OLD BUSINESS*

There was no old business.

14. *NEW BUSINESS*

A. *PURCHASE OF NEW POLCE VEHICLE -Chief Herbert*

Chief Herbert requested approval for the purchase of a new Police vehicle. He reviewed the bid information that he had.

**Motion by Smith, support by Daly, to send this to the Law Enforcement committee. Roll call vote taken. Markle and Rossman voted no. Four members voted yes. Motion carried.**

*B. APPROVAL OF THE WATER SYSTEM CAPITAL IMPROVEMENT PLAN*

Superintendent Anthony went over the capital improvement plan with the Council.

**Motion by Daly, support by Smith, to approve the Water System Capital Improvement Plan. Roll call vote taken. All members voted in favor. Motion carried.**

*C. RESOLUTION ADOPTING THE MICHIGAN MOTOR VEHICLE CODE AND THE UNIFORM TRAFFIC CODE AND ALL AMENDMENTS THERETO*

**Motion by Daly, support by Beck, to adopt the Michigan Motor Vehicle Code and the Uniform Traffic Code, and all amendments. Roll call vote taken. All members voted in favor. Motion carried.**

*D. NEED TO SCHEDULE A PUBLIC HEARING FOR FEBRUARY 8<sup>TH</sup> 2016 FOR SETTING THE SPECIAL POLICE ASSESSMENT*

**Motion by Smith, support by Daly, to schedule a public hearing for February 8, 2016 for setting the special police assessment. Roll call vote taken. All members voted in favor. Motion carried.**

*E. DEPARTMENT GOALS FOR 2016*

Spulick questioned the Administrative goals for 2016. She asked if she had to attend and record council meetings, with other work there isn't enough time to get the council minutes done and that the Charter stated that the Clerk shall give notice of its meetings, attend all meetings of the Council and keep a permanent journal of its proceedings. Discussion was held. The goals titles needed to be changed to Administrative Goals and under names it should be changed to titles Administration and administrative assistant. Attorney Graham stated that the goals should be changed to have the Administrative Assistant attend and record meetings as needed consistent with the request of the Council.

**Motion by Smith, support by Beck, to approve all the department goals with the amendments. Roll call taken. All members voted in favor. Motion carried.**

*F. APPOINTMENT TO THE DDA*

The council received a letter of interest to the DDA. A discussion was held on whether it should be approved or go committee. Attorney Graham stated that that if there were vacancies we should advertise and then go to Policy and Personnel for recommendation, then back to Council.

**Motion by Smith, support by Beck, to approve to send the letter to Policy and Personnel. Roll call vote taken. All members voted in favor. Motion carried.**

15. COMMUNICATIONS

There were no communications

16. COMMENTS FROM VISITORS

Chris Ballingall stated that Antwerp Township Senior Group had their first year anniversary.

17. COMMENTS FROM COUNCIL

Daly asked about the little league signs in the round about.

18. ADJOURNMENT @ 8:45 P.M.