

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

JANUARY 9, 2017

MINUTES

1. CALL TO ORDER @ 7:00
2. PLEDGE OF ALLEGIANCE

Donald Cole took his Oath of Office

3. ATTENDANCE *Beck, Cole, DeRuyscher, Kirklin, Markle, Rossman, Smith*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA
President Markle corrected bill total amount and added Item B under Board & Committee Report, Policy & Personnel

7. APPROVAL OF THE AGENDA
8. APPROVAL OF THE MINUTES OF DECEMBER 27, 2016
Motion by Rossman, supported by Beck to approve the minutes of December 27, 2016. 6 members voted in favor. Cole abstained. Motion carried.

9. BILLS TO BE APPROVED IN THE AMOUNT OF \$ 129,068.59
Motion by Smith, supported by Rossman to approve the bills in the amount of \$129,068.59 Roll call vote taken. All members voted in favor. Motion carried.

10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM **NONE**

11. BOARD AND COMMITTEE REPORTS

- A. COMMUNICATONS COMMITTEE- Chair DeRuyscher reported that the committee met and approved the newsletter.
- B. POLICY & PERSONNEL- Chair Beck reported that they met to review and approve the goals for the Administrator. The committee would also like to meet to review and update the job description for the Administrative Assistant. Beck also explained that the contract for the Administrator is set to expire and they would like to meet to discuss that as well.

Motion by Beck, supported by Kirklin to allow Policy & Personnel to meet to review the job description for the Administrative Assistant as well as for review of the Administrators contract. Roll call vote taken. All members voted in favor. Motion carried.

12. STAFF REPORTS

- A. DEPARTMENT OF PUBLIC WORKS- Superintendent Anthony reported he has been looking at fuel delivery companies to fill the generators. Rural Water advises to make sure when using a delivery service to make sure that the company has back up power capabilities and or multiple outlets. Tom has also begun his budget. We should be getting a check soon on the items that went to auction. Most of the items sold.
- B. ATTORNEY'S REPORT- *Attorney Graham* advised that he and Administrator McLean went to Court on the White Pine issue. White Pine has submitted paperwork to the State for licensing and waiting to hear. The Court also ordered weekly email updates to keep us informed on their progress. We have a follow up date for Court scheduled for February 6.
- C. ENGINEER'S REPORT- NONE

13. OLD BUSINESS

14. NEW BUSINESS

- A. TREE REMOVAL- *We have a tree on Main by the creek and one at Second and Scott that needed to be removed.*

Motion by Smith, supported by Beck to approve the tree removal bid from JC & Sons for an amount not to exceed \$2,800. Roll call vote taken. All members voted in favor. Motion carried.

15. COMMUNICATIONS

-Timetable from Umbaugh

CLOSED SESION FOR DISCUSSION OF PROPERTY ACQUISITION

Motion by Smith, supported by Beck to move to Closed Session. All members voted in favor. Motion carried. 7:29 PM

Motion by Beck, supported by Kirklin to move back to Open Session. All members voted in favor. Motion carried. 7:54 PM

Motion by Kirklin, supported by Beck to request an independent appraisal of the property that was discussed in closed session. Roll call vote taken. 6 members voted in favor. Smith voted no. Motion carried.

16. COMMENTS FROM VISITORS

Tom Anthony advised the Council that he will be traveling to Washington D.C. in February after all. He had originally planned on not going so that another member of Rural Water could go but that individual can no longer go.

17. COMMENTS FROM COUNCIL

Council member Smith asked why the Village is plowing out the dumpster behind Garden Griddle. Tom Anthony explained that with the Village owning the property they are plowing the Village drive that leads to the back of Garden Griddle so their garbage service has access.

Motion by Smith to stop plowing out Garden Griddles dumpster. Motion died due to a lack of support.

18. ADJOURNMENT @ 7:54 PM