

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

MARCH 13, 2017

MINUTES

1. CALL TO ORDER @ 7:00
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE **Beck, Cole, DeRuyscher, Kirklin, Markle, Rossman**
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA
President Markle added a bill for Superfleet in the amount of \$2,486.37 and New Business F, Petition For Representation Procedures
7. APPROVAL OF THE AGENDA
Motion by Beck, supported by Cole to approve the agenda as amended. All members voted in favor. Motion carried.
8. APPROVAL OF THE MINUTES OF FEBRUARY 27, 2017
9. BILLS TO BE APPROVED IN THE AMOUNT OF \$ 19,433.46
Motion by Rossman, supported by Cole to approve the bills in the amount of \$19,433.46. Roll call vote taken. All members voted in favor. Motion carried.
10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM **NONE**
11. BOARD AND COMMITTEE REPORTS
 - A. PARKS & RECREATION–Chair Rossman reported that the committee met with Sara Cox to review the plans for this year’s Farmers Market. They also met with DPW Director, Tom Anthony to go over his budget for Parks & Rec
 - B. DEPARTMENT OF PUBLIC WORKS- Chair Cole reported the Committee met with DPW Director, Tom Anthony to review his budget and recommending relief of sewer usage for Pauline Williams who requested relief on her last bill.
 - C. POLICY & PERSONNEL-Chair Beck reported that they interviewed 4 candidates for the Council vacancy and will have a recommendation.

12. STAFF REPORTS

- A. DEPARTMENT OF PUBLIC- *Superintendent Anthony reported that his department continues to fill potholes. They have replaced a fire hydrant on French Avenue. DPW has completed a Santa Train for the Park next Christmas season. Tom attended the school meeting on the Balanced Calendar to see what the effects if any will be on any Village projects. Tom would like to schedule a DPW meeting to discuss a possible future project. He would also like to look at a wage scale for Steven and any future employee of the Department.*
- B. ATTORNEY'S REPORT- *Attorney Graham reported that the White Pine issue will be back in Court on the 28th.*
- C. ENGINEER'S REPORT- *None*

13. OLD BUSINESS

- A. WATER RELIEF REQUEST FOR PAULINE WILLIAMS-DPW Committee *recommends removing 128,163 gallons from sewer from sewer. Total amount is \$727.97*

Motion by Markle, supported by Beck to grant the relief in the amount of \$727.97. Roll call vote taken. All members voted in favor. Motion carried.

- B. FARMERS MARKET

Motion by Rossman, supported by DeRuyscher to approve the Farmers Market to be located in the Park provided the proper liability insurance is provided to the Village.

14. NEW BUSINESS

- A. MEDIACOM – *Regarding new TV and High Speed Internet- James Friske and Mike Dickerson*
- B. PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES- *This form must be on file with MDOT so that the Village can continue to do any work in the MDOT right of way. The Village currently needs to replace a lamp post and can not do it without the filing of the Resolution.*

Motion by Beck, supported by Cole to approve the Resolution. Roll call vote taken. All members voted in favor. Motion carried.

- C. RECOMMENDATION FROM POLICY & PERSONNEL FOR COUCIL VACANCY- *Member Beck stated that during the Policy & Personnel Committee meeting Mr. Kirklin submitted his resignation. After some discussion with Attorney*

Graham the committee is recommending to appoint Joe Libbrecht and Randall Emery.

Motion by Cole, supported by Beck to approve the appointments of Joe Libbrecht and Randall Emery to the Council. Roll call vote taken. All members voted in favor. Motion carried.

D. COUNCIL TRAINING-Member Beck stated that when he was first elected to Council he had signed up for a class for Newly Elected Official but the class was cancelled due to lack of interest. He asked the Council for permission to contact the MML and asked if we could hold a class here at Village Hall. All Council members liked the idea and he will report back at the next meeting.

E. MANAGER JOB DESCRIPTION- Beck asked for permission to have a Policy & Personnel meeting so that the Committee can review the Manager job description.

Motion by Beck, supported by DeRuyscher to send the Manager Job Description to the Policy & Personnel for review. Roll call vote taken. All members voted in favor. Motion carried.

F. PETITION FOR REPRESENTATION PROCEDURES- Attorney Graham advised the Council Teamsters Local 214 has filed a Petition for Representation Proceedings. The MERC has scheduled a hearing for March 16, 2017, in order to discuss preliminary matters relating to the Petition. Attorney Graham will participate on behalf of the Village. The MERC will determine whether an election is appropriate and, if so, who should be included in the bargaining unit. Graham will update the Council following the phone conference.

15. COMMUNICATIONS
Community Water and Sewer Rate Comparison

16. COMMENTS FROM VISITORS

17. COMMENTS FROM COUNCIL

Attorney Graham thanked James Kirklin for his time and service to the Council.

18 ADJOURNMENT @ 8:24