

**VILLAGE OF MATTAWAN  
REGULAR COUNCIL MEETING**

**April 23, 2018**

**MINUTES**

1. CALL TO ORDER @ **7:00 PM**
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE: *Cole, Daly, Knapp, Libbrecht, Markle, Rossman, Taylor*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA  
*President Markle added Old Business A & New Business F.*
7. APPROVAL OF THE AGENDA  
*Motion by Taylor, supported by Knapp to approve the agenda as amended. All members voted in favor. Motion carried.*
8. APPROVAL OF THE MINUTES OF **APRIL 9, 2018**  
*Motion by Knapp, supported by Cole to approve the minutes of April 9, 2018 as amended. All members voted in favor. Motion carried.*
9. BILLS TO BE APPROVED IN THE AMOUNT OF \$ **44,112.32**  
*Motion by Markle, supported by Rossman to pay the bills in the amount of \$44, 112.32. All members voted in favor. Motion carried.*
10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM **NONE**
11. BOARD AND COMMITTEE REPORTS
  - A. DPW COMMITTEE- *Chair Cole reported the committee met to discuss budget and Capital Improvement Plan.*
  - B. PLANNING COMMISSION-*Liaison Libbrecht reported that the Planning Commission would like to increase their training budget from \$500.00 to \$1,000.00.*

- C. PARKS & RECREATION- *Chair Libbrecht reported that the committee met to discuss budget.*

12 STAFF REPORTS

- A. POLICE DEPARTMENT- *Chief Herbert reported that there were 16 citations issued and 95 complaints for the month of March.*
- B. ADMINISTRATORS REPORT-*Terri McLean reported that she met with KCSB to continue discussions about on-line bill pay. There were a total of 74 permits issued with 36 Mechanical, 23 Electrical, 8 Building, and 7 Plumbing. She worked with BS&A & ETNA Supply to get water bills done for February and March done. Interviews are scheduled for later this week for the Administrative Assistant position.*
- C. ATTORNEY'S REPORT-*Attorney Graham reported that dumpsters have been moved into White Pines and that it is believed that the closing may have occurred today. There is a question related to Solar Panels, and the Village does not have an Ordinance on that and he is suggesting by motion the Council send to the Planning Commission the task of putting together a Solar Panel Ordinance. Attorney Graham has a draft that includes questions to be answered. The Council will then decide which Zoning Districts they will be allowed, which districts will be a special use and what percentage of property can be covered, placement, height etc.*

***Motion by Rossman, supported by Taylor to send the Solar Panel Issue to the Planning Commission. Roll call vote taken. All members voted in favor. Motion carried.***

13. OLD BUSINESS

A. ZONING ORDINANCE UPDATES

***Motion by Rossman, supported by Knapp to send revisions of the Zoning Ordinances to the Zoning and Ordinance Committee for suggestions to the Planning Commission. Roll call vote taken. All members voted in favor. Motion carried.***

14. NEW BUSINESS

A. REVERSE LAND DIVISION APPLICATION RECEIVED FROM TERRY TEETER FOR PROPERTY LCOATED AT 24070 ALVORD

***Motion by Daly, supported by Cole that the application for Reverse Land Division is granted subject to the condition the new parent parcel will not be split pursuant to the Land Division Act. Roll call vote taken. 6 members voted in favor. Libbrecht voted no.***

B. BARGAINING UNIT CONTRACT

*Motion by Taylor, supported by Rossman to ratify the Bargaining Union Contract. All members voted in favor. Motion carried.*

C. SOLAR PANEL REGULATIONS - See motion after Attorney Graham's report.

D. SET PUBLIC HEARING DATE ON 2018/2019 BUDGET FOR MAY 14, 2018

*Motion by Daly, supported by Rossman to schedule the Public Hearing on the 2018/2019 budget for May 14, 2018. Roll call vote taken. All members voted in favor. Motion carried.*

E. SCHEDULE BUDGET WORKSHOP

*Motion by Markle, supported by Taylor to schedule Budget Workshop for Monday, April 30<sup>th</sup> at 6:00 PM. Roll call vote taken. All members voted in favor. Motion carried.*

15. COMMUNICATIONS

-Letter from Van Buren County Drain Commissioner regarding the Cook Drain

16. COMMENTS FROM VISITORS

Chris Ballingall said that the office is in need of a Full-time person not a Part-time person. She inquired about whether or not the Village has an ordinance on drones.

17. COMMENTS FROM COUNCIL

*Motion by Markle, supported by Taylor to have the Manager is responsible for keeping the Employee Evaluations on track. Roll call vote taken. All members voted in favor. Motion carried.*

18. ADJOURNMENT @ 8:15 PM